PICK UP AGREEMENT

This agreement is made between:

Provider: St Matthews Children's Action Group
Address: The What Cabin, Willow Street, Leicester LE1 2HR

Parent/Guardian: _____

Child's Name: _____ **Class** _____

Days to be collected **Mon [ ]** **Tues [ ]** **Wed [ ]** **Thu [ ]** **Fri [ ]**

1. Service Provided
The What Cabin agrees to provide supervision and care for the above-named child after school during term time only. We are not childcare and are an open access playground.

2. Collection
The What Cabin staff will collect the child from Taylor school and walk them safely to the club premises.

3. Fees

- The fee for the Pickup is **£**10 per week per child.
- Fees are calculated monthly and must be paid in advance at the beginning of each month.
- Payment is required regardless of attendance to secure your child's place.

4. Payment Terms

- Payments must be made by bank transfer, cash or PayPal, please use your child's name as reference.
- If payment is not received by the agreed date, we reserve the right to suspend the child's place until payment is made.

5. Absence

- No refunds or reductions will be given for absences, including sickness or holidays.
- Parents are requested to inform the What Cabin in advance if their child will not attend.

6. Late Collection

- Parents/guardians must collect their child by the agreed collection time before 6.00pm.
- Late collection may incur an additional fee of £5.00 for every 15 minutes.

7. Emergency Contact
Parents must provide up-to-date emergency contact details and inform the club of any changes.

8. Health & Safety
Parents must inform the club of any medical conditions, allergies, or special requirements relating to their child.

9. Behaviour
The What Cabin reserves the right to withdraw a child's place in cases of persistent inappropriate behaviour, following discussion with the parent/guardian.

10. Termination
- Either party may terminate this agreement by **providing 4 weeks written notice.**
- Fees remain payable during the notice period.

11. Agreement
By signing below, both parties agree to the terms and conditions outlined in this agreement.

Signed (Parent/Guardian): _____

Date: _____

Payments for the academic year 26/27

Month	Cost £
August 2026	10
September	50
October	40
November	40
December	30
January 2027	40
February	30
March	30
April	40
May	40
Jun	40
July	20